

Drop-off	Parents will wait in line (socially distanced) outside the building for temp checks, symptom screening, to sign in, help child(ren) wash hands at the portable sink, and drop-off child(ren). Adults must be masked.
Pick-up	Parents will wait in line (socially distanced) outside the building to sign out and pick-up child(ren) - teachers will release children one at a time, as each parent arrives. Adults must be masked.
No-Touch Temperature checks	A teacher will check the temp of every child & co-op parent upon arrival, each class, each day. Temp readings will be recorded in daily log. Anyone with a temp of 100.4°F or higher will not be permitted to attend class/enter the premises that day. *See additional info below
Symptom Screening	Each co-op parent and each adult checking in a child(ren) will answer the symptom screening questions upon arrival, each class, each day. Responses will be recorded in daily log. Anyone with a response of YES to at least one symptom screening question will not be permitted to attend class/enter the premises that day. *See additional info below
Handwashing	-Each child will wash their hands thoroughly at the portable sink upon arrival. Frequent handwashing will continue throughout the day including after coming in from outside, before and after snack, after any bathroom use, after touching any masks/faces, and in any other instances where the teachers deem it necessary. -On cold weather days, each child will wash their hands at the sink inside the children's bathroom with a teacher after being checked in (teachers will decide when temps are too cold for the portable sink). -On days where class begins outside first, the children will head directly to the play yard without handwashing first. They will wash hands with a teacher once they go inside.
Masks for children indoors	Required for all children.
Masks for children outdoors	Required for all children.
Masks for adults indoors	Required for all adults, regardless of vaccination status.
Masks for adults outdoors	Required for all adults, regardless of vaccination status. This also applies to co-op parents and adults doing drop-off and pick-up.
Vaccine Cards	Proof of vaccination is required for each teacher, substitute, and co-op parent who will be volunteering in the classroom. No exceptions. Scanned copy or picture of vaccination card must be submitted to the school before the first day of class (to President, Admin VP, and Student Records).
Outdoor Classroom	Classes will be held outside, when weather permits. Those activities requiring an indoor environment will be done in small groups whenever possible.
COVID testing	WLCN will only accept results from PCR tests. A copy of the PCR test results (both positive and negative) must be brought to school to remain on file.
Close Contacts/Quarantining	Please see separate handout.
Cohorts	There will be no co-mingling of cohorts inside the classroom. Co-mingling of cohorts outside will be allowed with all individuals masked.

Distancing	Supplies will be placed in individual, personalized bins to prevent sharing. Limit shared items like playdough to each cohort only. Try to spread activities out, try to space children out at circle time. No distance policing, no specific spacing requirements.
Cleaning/Disinfecting/Sanitizing	We will continue to do the same cleaning, disinfecting, and sanitizing of the building as we have done through Covid. The classroom, bathrooms, outdoor play structures, and seating squares will be cleaned on a daily basis, after every class. Monthly deep-cleans of the classroom will also continue throughout the school year (Sept-June).
Air Quality	Continue to use the Medify Air MA-40 Air Purifier in the classroom, running 24/7. It purifies up to 840 sq ft and our space is 775 sq ft.
Indoor/Outdoor gatherings	Resume on case-by-case basis with board approval for each.
Field Trips	Resume on case-by-case basis with board approval for each (outdoor field trips as much as possible).
3rd party vendors & special guests on site	Permit on a case-by-case basis w/ board approval.

\*The Maryland Dept of Health (MDH) requires HCPSS to provide the following guidance regarding the identification, reporting, and quarantining of people exhibiting COVID-like symptoms and close contacts.

COVID-19-like illness is defined as:

1. Any 1 of the following: cough, shortness of breath, difficulty breathing, new loss of taste or smell, OR
2. At least 2 of the following: fever of 100.4-degrees or higher (measured or subjective), chills or shaking chills, muscle aches, headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion, or runny nose.

MDH defines close contacts as: Persons within 6 ft for 15 or more cumulative minutes within a 24-hr period during the last two days before the onset of symptoms of a person identified as testing positive for COVID-19 or a person experiencing symptoms of COVID-19.

**If you believe your child has symptoms consistent with COVID-19 or your child has been in close contact with someone with COVID-19 symptoms, including anyone who lives in your home, please keep your child home from school, and contact your child's Lead Teacher/Director ([jessica@wlc.net](mailto:jessica@wlc.net)) immediately.**

This information can be found here: <https://covid.hcpss.org/family-responsibilities>

With ANY illness, we ask that you do not bring your child with symptoms to school, and that they be fever free for 24 hours without fever-reducing medicine, as well as symptom free for 24 hours without medications, other than antibiotics. If this is the case, unless the above specific definitions (Point 1 OR 2) are in play, we would follow this guideline of symptom and fever free for 24 hours. If the definitions are in play, a negative PCR test result would need to be provided for return to school.